**First Name Last Name**

**City, ST XXXXX** (state and zip code)

**Phone |** **email**

# **Summary of Qualifications**

* Master of Science, Global Energy Management graduate student; relevant coursework includes Energy for the 21st Century; Energy Economics, Finance, and Accounting; Political Risk for the Energy Industry; Strategic Energy Management; and Energy Asset Management
* Over five years of experience in business and product development, completion engineering, field development planning, and production forecasting in the Oil & Gas industry
* Academic project work includes the analysis of Florida’s natural gas market and projections for future growth and risks
* Project experience in Colorado, Wyoming, Texas, Alaska, and North Dakota with projects of up to $100M
* Software skills include VIP, Nexus, and Material Balance (MBAL) reservoir simulators; DMS for uncertainty and decision analysis; additional experience with FieldPlan, Microsoft Office Suite, and advanced Excel; financial modeling experience with advanced Excel and SQL

# **Education**

**University of Colorado Denver, Business School, Denver, CO**

Master of Science, Global Energy Management; Expected graduation 20XX, X.X GPA

**School, City, ST, 20XX**

Bachelor of Science, Petroleum Engineering, X.X GPA

# **Professional Experience**

**Company, City, Country, 20XX – 20XX**

## Title

* Expanded current business and generated new business while integrating basic oilfield knowledge with reservoir, production, sand control, and completion
* Coordinated sales efforts with technical support team and leveraged their engineering expertise
* Developed sales and marketing strategies for two product lines; analyzed sales and product data to determine effective and fact-based product plans

**Company, City, ST, 20XX – 20XX**

**Title**

* Collected and analyzed economic, financial, and operational information for projects that ranged from $500K to $100M; developed project plans and participated in project implementation
* Project experience in Colorado, Wyoming, Texas, and North Dakota; supervised field teams of up 20
* Generated production forecasts and assisted with procedure and logistical plan creation; managed and coordinated field operations with vendors, contractors, and engineers.
* Presented analysis and recommendations to clients through reports and presentations; maintained frequent client communications and evaluated recommendation effectiveness

**Company, City, ST, 20XX – 20XX**

**Title**

* Planned and coordinated engineering efforts in drilling and completion operations; provided cost estimates, time and cost curves, daily reports, completion tool programs, operational procedures, and end of well reviews
* Estimated drilling well costs and generated AFEs for projects in Alaska, Wyoming, and Texas
* Provided on-site technical and operational engineering support; coordinated and ensured effective implementation of personnel, equipment, and materials