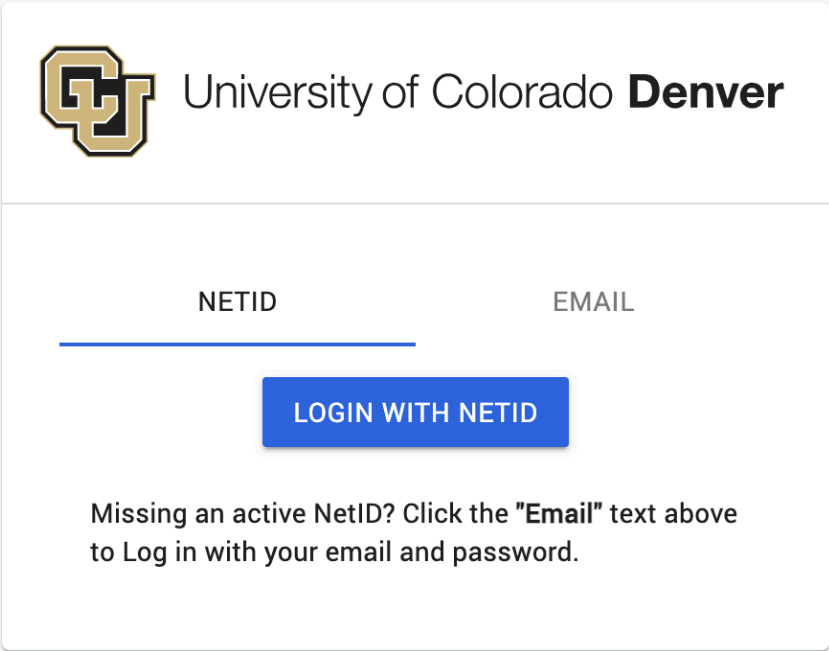


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**CU Denver GRADUATE Business Students**  
***How to Schedule an Appointment with one of your Assigned Advisors***

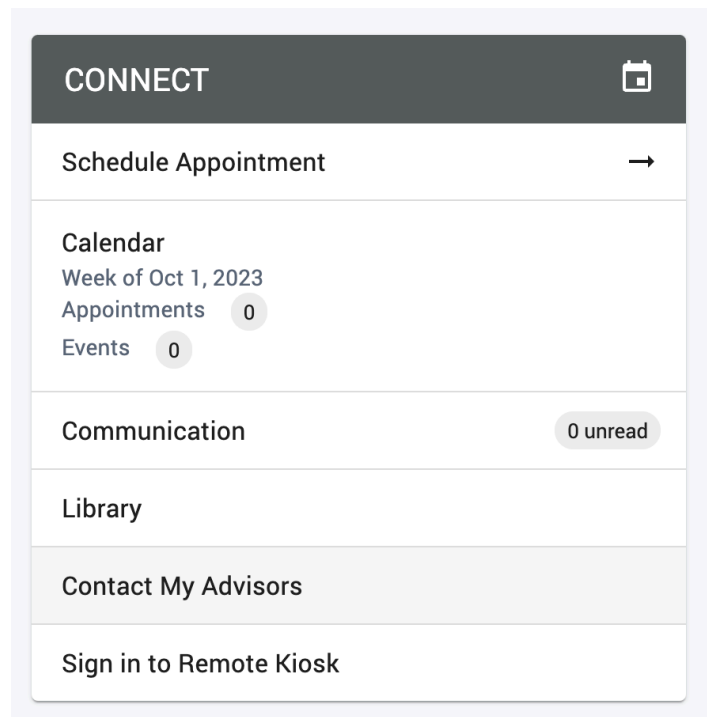
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1. To schedule an appointment with one of your assigned CU Denver Graduate Business Advisors, first go to <https://ucdenver.inspire.civitaslearning.com/>.
2. Click NETID and then click LOGIN WITH NETID. Then Sign In with the same username and password that you use for UCDAccess or Canvas.



The image shows a login page for the University of Colorado Denver. At the top left is the university's logo, a gold 'CU' monogram. To its right is the text 'University of Colorado **Denver**'. Below this, there are two labels: 'NETID' and 'EMAIL'. Under 'NETID' is a blue horizontal line representing an input field. Below the 'NETID' input field is a blue button with the text 'LOGIN WITH NETID' in white. Below the button, there is a line of text: 'Missing an active NetID? Click the "Email" text above to Log in with your email and password.'




3. On the left side of the next screen under CONNECT, click “Contact My Advisors”.



4. Click “Schedule Appointment” for the advisor with whom you wish to connect. Any of the advisors below are ready to assist you.

Directory

MY ASSIGNED ADVISORS    ALL ADVISORS AND FACULTY    COLLEGE OR PROGRAM OFFICES

 <b>Diccon Conant</b> Senior Graduate Academic Advisor no biography added Academic Advisor	<a href="#">Message</a> <a href="#">Schedule Appointment</a> 303-315-8205 Business School Building 4504 <a href="mailto:diccon.conant@ucdenver...">diccon.conant@ucdenver...</a>
 <b>Andrew Jacobsen</b> Senior Academic Advisor no biography added Academic Advisor	<a href="#">Message</a> <a href="#">Schedule Appointment</a> 303-315-8110 CU Denver Business School Building <a href="mailto:andrew.jacobsen@ucden...">andrew.jacobsen@ucden...</a>
 <b>Paula Wallace</b> Director Graduate Advising no biography added Academic Advisor	<a href="#">Message</a> <a href="#">Schedule Appointment</a> 303-315-8110 1475 Lawrence St <a href="mailto:paula.wallace@ucdenver...">paula.wallace@ucdenver...</a>

5. Specify your desired date range and then click SEARCH.

### Search Appointments

Search Office(s) to begin

Academic Advising

Advisor(s)

Conant, Diccon

Start Date \*

Oct 3, 2023

End Date \*

Dec 2, 2023

CLEAR

SEARCH

6. Find an appointment date and time that work for you, and then click SCHEDULE.

Start Date \*

Oct 3, 2023

End Date \*

Dec 2, 2023

CLEAR

SEARCH

### Result (417)

ADVISOR	DATE	TIME	TYPE	MODALITY	DETAILS
Conant, Diccon	Oct 5, 2023	8:30 AM - 9:00 AM	SCHEDULE	In Person   Virtual Meeting   Pho...	Business School Building
Conant, Diccon	Oct 5, 2023	9:00 AM - 9:30 AM	SCHEDULE	In Person   Virtual Meeting   Pho...	Business School Building
Conant, Diccon	Oct 5, 2023	9:30 AM - 10:00 AM	SCHEDULE	In Person   Virtual Meeting   Pho...	Business School Building

7. Scroll down to fill in the required fields, and then click SCHEDULE APPOINTMENT. You should receive a confirmation email.

<input checked="" type="checkbox"/>	8:30 AM - 9:00 AM	Available	In Person   Phone Call   Virtual ...	Business School Building 4504   ...
	9:00 AM - 9:30 AM	Unavailable	In Person   Phone Call   Virtual ...	Business School Building 4504   ...
<input type="checkbox"/>	9:30 AM - 10:00 AM	Available	In Person   Phone Call   Virtual ...	Business School Building 4504   ...

**Date/Time**  
Thursday, Oct 5, 2023 8:30 AM - 9:00 AM

Appointment Modality \*  
In Person

**In Person**  
Business School Building 4504

Session Topics \*  
Course Registration/Selection/Withdrawal

Session Note

Visible to advisor

ATTACH

CANCEL SCHEDULE APPOINTMENT

Created 10/4/2023