International Business jobs are found in corporate, public sector, and non-profit organizations. Many organizations either currently conduct business internationally or are considering it. Knowledge gained in your program can be used across many different functional areas.

### Career To Do List

#### First Year
- Take MGMT 1200: Career & Professional Development, first or second semester
- Select classes and projects that will help you build your knowledge and experience
- Explore career options and work with BCC to develop resume and LinkedIn profile
- Determine knowledge/experience gaps to fill in your Junior and Senior years
- Join at least one student club and attend club meetings and events

#### Sophomore
- Take International Business and general business classes to build on your career plan
- Fine-tune resume & LinkedIn profile with new project experience; attend BCC Workshops
- Attend Career Fairs and Employer Spotlights; target companies who do business internationally
- Apply for international internships through CU Denver Global Education Study Abroad Program (some summer internships are filled by December)
- Apply for a student club committee and help organize an event, it’s great experience

#### Junior
- Consider an additional internship and fill experience gaps with academic projects; keep your eye on job postings, target employers and roles
- Update your resume and LinkedIn profile; attend an Interview Prep Workshop, Employer Spotlights, and Career Fairs – develop your network and refresh your connections

#### Senior
- Apply for a student club leadership role; benefit from the experience & networking

### Additional International Business Career Information
- [www.wto.org](http://www.wto.org)
- [www.fita.org](http://www.fita.org)
- [www.state.gov](http://www.state.gov)
- [www.ibcircle.com](http://www.ibcircle.com)
- [www.wtcdenver.org](http://www.wtcdenver.org)
- [www.choosecolorado.com](http://www.choosecolorado.com)
- [business.ucdenver.edu/bcc](http://business.ucdenver.edu/bcc) (Going Global)

### In Demand Skills
- Business Writing – Professional emails, reports, presentations – ‘business writing’ not ‘academic writing’
- Foreign Language Skills
- Continuous Learning – Self-motivated approach to staying current in your field
- Strong Excel, Word, and PowerPoint Skills – deliverables must be professional with well written content
- Knowledge of US trade laws and agreements

### Entrepreneurship – Certifications and Licenses
- Project Management Professional (PMP)
- Six Sigma Green Belt
- Certified in Production and Inventory Management (APICS CPIM)
- Certified Export Specialist (CES)
- Certified Customs Specialist (CCS)
- Certified International Trade Finance Specialist (CITFS)
- Certified International Trade Professional (CITP)
- Certified Global Business Professional (CGBP)
**Internships**
Business internships will help you gain skills and get a great job when you graduate. Target companies that conduct business internationally.

**Academic**
Take great classes and complete projects in your area of emphasis. Work with your Academic Advisor to make sure you are on track.

**Career Prep**
It is important to learn how to excel in the job search process. It will help you get the job you deserve and will help you throughout your career. Your first job will not be your last job.

---

**INTERNATIONAL BUSINESS JOBS**
- **Early Career**
  - Banker
  - Contract Administrator
  - Customer Service Representative
  - Foreign Currency Investment Adviser
  - Foreign Sales Representative
  - Foreign Service Officer
  - Human Resource Administrator
  - Import | Export Coordinator
  - Inventory Specialist
  - Investment Services Representative
  - Logistics and Sourcing Coordinator
  - Meeting and Convention Planner
  - Operations Assistant
  - Product Manager
  - Project Manager
  - Purchasing Agent | Supply Chain
  - Sales Support | Account Manager
  - Trade Specialist
  - Translator

**INTERNATIONAL BUSINESS EMPLOYERS**
- Public and Private Corporations
- Small Businesses
- Startups
- Import | Export Companies
- Marketing Agencies
- Banks, Financial | Investment Services
- Government Agencies and Universities
- Non-Government Organizations
- Non-Profit Organizations
- Public Accounting Firms
- Marketing Consulting Firms
- Management Consulting Firms
- US Department of State; Offices of International Trade

---

**INTERNATIONAL BUSINESS CLUBS**
Join any of the 14 student clubs at the CU Denver Business School
Attend club events, Employer Spotlights, and Career Fairs to network with employers

---

**Business.ucdenver.edu/bcc | bcc@ucdenver.edu | 303.315.8900**