

CAREER GUIDE – MANAGEMENT

Jobs for students with management majors are found in nearly all corporate, public sector, and non-profit organizations. Managing people does not generally occur until you have experience in a specific area of business. What you learn in your program will help you with a wide variety of roles in multiple industries.

IN DEMAND SKILLS

Business Writing - Professional emails, reports, presentations – ‘business writing’ not ‘academic writing’

Presentation Skills - Confident, concise, and professional

Continuous Learning - Self-motivated approach to staying current in your field

Strong Excel, Word, and PowerPoint Skills; deliverables need to have well written content and also look professional

MANAGEMENT – CERTIFICATIONS & LICENSES

Project Management Professional (PMP); Certified Associate in Project Management (CAPM)

Six Sigma Green Belt

Certified in Production and Inventory Management (APICS CPIM)

Certified Supply Chain Professional (APICS CSCP)

Professional in Human Resources (PHR)

SHRM Certified Professional (SHRM-CP)



ADDITIONAL MANAGEMENT CAREER INFORMATION

www.amanet.org

MANAGEMENT JOB TITLES – EARLY CAREER

Administrative Services Manager

Banker

Contract Administrator

Customer Service Representative

Food | Beverage | Event Manager

Human Resource Administrator

Insurance Agent

Investment Services Representative

Inventory Specialist

Management Trainee

Meeting and Convention Planner

Merchandise Manager

Project Manager

Property Manager

Purchasing Agent | Supply Chain

Operations Assistant

Recruiter

Retail Sales | Store Manager

Sales Support | Account Manager

TAKE ADVANTAGE OF LINKEDIN LEARNING

(AVAILABLE FREE IN UCDAACCESS) TO INCREASE YOUR KNOWLEDGE OF CONCEPTS AND IN-DEMAND SKILLS.

MANAGEMENT EMPLOYERS

Public and Private Corporations

Small Businesses

Startups

Marketing Agencies

Manufacturing Companies

Banks

Financial Services | Investment Services

Government Agencies and Universities

Non-Profit Organizations

Public Accounting Firms

Marketing Consulting Firms

Management Consulting Firms

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